



Trinity Oaks Christian Academy

“EACH ONE REACH ONE”

A tuition referral incentive program

Please join us as we reach out to our community and invite our friends and family to experience the blessings of a Trinity Oaks education. This program is designed to reward you for your direct referral of a new enrolling student to Trinity Oaks.

It's as simple as:

1. Think of a family you feel would benefit from a Trinity Oaks education.
2. Complete a referral form and drop it off at the Trinity Oaks office.
3. Invite your referred family to join us at open houses or by appointment with the admissions office, continue to pray and communicate with them.

When the referred family/student is accepted to Trinity Oaks and they have identified your name on their admissions application, you will earn up to *\$1,000 in tuition credits for the 2009/2010 school year. (*Example assumes a referral student enrolled in grade Full Kindergarten – 8 see rules and regulations below.)

Simple, right? Now go spread the good news about Trinity Oaks Christian Academy!!

RULES AND REGULATIONS

- ◆ The “Referring Family” is the family who refers another family to Trinity Oaks.
- ◆ The “Referred Family” is the family who is referred by another family to Trinity Oaks.
- ◆ Referring families must be **currently** enrolled at Trinity Oaks Christian Academy.
- ◆ Referred families/students must meet existing qualifications and be accepted for admission to Trinity Oaks.
- ◆ A family may not refer itself. Existing students are not eligible for referral.
- ◆ A referral form must be completed by the referring family and received by the Admissions office **prior** to the referred family contacting Trinity Oaks Christian Academy to be eligible for an incentive award.
- ◆ It is the sole responsibility of the referred family to advise Trinity Oaks of the referring family’s name. The referring family or families, if more than one, will be awarded the incentive award. (If more than one, the incentive award will be divided equally among the referring families. If there is no referral name listed, no award will be given).
- ◆ No additions or changes may be made to an application once it has been submitted. Referring families may refer an unlimited number of families. The incentive award may exceed the referring family’s tuition for a given year and will be credited toward future successive years.
- ◆ Incentive awards will be applied first to the 2009/10 school year and will not be allowed to begin in later years.
- ◆ A referred student must remain enrolled for one full school year for the referring family to receive the full award.
- ◆ Awards will be prorated and end upon early withdrawal.
- ◆ Each referred student enrolled will benefit the referring family, e.g.; if one family enrolls 3 students the referring family will receive 3 awards.
- ◆ Awards will be credited monthly to the referring family’s tuition account based on a 10-month award beginning August 2009. If a referred family leaves Trinity Oaks for any reason, the award will stop on the last day of the child’s enrollment.
- ◆ Other financial aid received by either the referring family or referred family will not affect eligibility for the tuition incentive award.
- ◆ Upon acceptance, the referred child’s grade on the first day of school will determine the award amount, i.e., for grades full K-8 the award is \$1,000, half day kindergarten is \$500, prekindergarten is \$300 and preschool is \$200.
- ◆ Trinity Oaks Head of School, at his/her sole discretion, will make final determination on eligibility for this program.



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Referral Form

Referring Family: _____

Referred Family Information

Name: _____

Address: _____

Phone Number: _____

Please check all that apply:

- ◆ Call them ASAP _____
- ◆ Send them information about Trinity Oaks _____
- ◆ Add them to the Trinity Oaks mailing list _____
- ◆ Other: (please specify) _____

We, the referring family, understand we must be identified on the admissions application to be eligible for the Each One, Reach One Tuition Incentive Award.

Signed: _____ Date: _____

For Office Use:
Date Received: _____ Received By: _____