

**WARDROBE & GROOMING – Pre-K through Fifth Grade**

Trinity Oaks Christian Academy's wardrobe policy was established to provide a consistently attractive and neat appearance for all students and to avoid peer pressure in matters of dress. All students in grades pre-K through 5<sup>th</sup> grade are expected to follow these guidelines while on the school campus during the school day and on field trips unless directed otherwise. If a student is improperly dressed, a change of clothing will be required. Parent(s) will be contacted, and the student will wait in the office until a change of clothing is brought to school. Our goal at Trinity Oaks is not to inconvenience parents at home or at work during the school day; therefore, parents should make themselves familiar with the wardrobe policy and ensure that their child is appropriately dressed before leaving home each day.

Special dress days (i.e. formal chapel, theme days) will be announced in the School Calendar or Parents' Page. Selected items can be purchased from Land's End or other vendor, as long as the style, color, and fit match those of the approved uniform companies. The administration will make the final determination regarding suitability of garments. In addition, the following guidelines apply:

**Wardrobe**

1. **Footwear:** Dress shoes (black, navy, or brown leather or canvas shoes) or traditional athletic shoes. All shoes must be a full back shoe with a completely closed front. The athletic shoe may be any color. The athletic shoe cannot contain roller skates, lights or any other devices.
2. **Legwear:** Socks –crew or knee length. If you wear tights they must be solid navy blue, white, or skin toned. Full-length solid-colored leggings in either navy blue, white, or gray will be allowed in lieu of tights if desired. Under no circumstances are leggings considered pants.
3. **Sweaters:** Navy (cardigan, pullover, or vest) can be purchased from Land's End School Catalog or another vendor. No hooded sweaters or fleece jackets.
4. **Sweatshirts:** Classic navy crewneck, embroidered with the Trinity Oaks logo through Land's End School Catalog, or classic navy ¼ zip with Trinity Oaks logo. A ¼ zip with Trinity Oaks logo can also be ordered through TOCA/Reinfall Design. TOCA crewneck sweatshirts and ¼ zips must be worn with a polo shirt underneath.
5. **Shirts: Colors and styles:**  
*Polo Shirts* (boys and girls): Plain front – no pocket, logo (except TOCA logo) or embroidered graphic, long or short sleeves. Colors: white, classic navy, gray heather and light blue.  
*Oxford Shirts* short or long sleeves (boys or girls): White or Navy, may be purchased from any vendor. Oxford shirts must be worn tucked in (boys).  
*Blouses* short, ¾" or long sleeves, Peter Pan or Oxford collars: White, may be purchased from any vendor.
6. **Pants:** Khaki or navy (these can be purchased from any vendor). **Twill material** - pleated or flat front style. No jogger or jegging style pants. Pants may not be constructed of knit fabric. They must have pockets and should not be constructed in an overall style that is too tight or body shape revealing. Under no circumstances are leggings considered pants. All pants must sit on the natural waistline.
7. **Shorts and Capris:** (May be worn 1<sup>st</sup> and 4<sup>th</sup> quarters.) Navy or khaki. Shorts may be no more than 2" above the knee in the front and back. All shorts and capris should be twill material. Shorts and capris may not be constructed of knit fabric. They must have pockets and should not be constructed in an overall style that is too tight or body shape revealing. All shorts and capris must sit on the natural waistline.
8. **Skorts:** Solid skort in navy or khaki pleated **twill material** or classic navy plaid skort, available from [Land's End School Catalog](#). Skorts may be no more than 2" above the knee in the front and back.
9. **Jumpers:** (girls PK through 5<sup>th</sup> grades only) Solid jumper in navy or khaki. Plaid jumper in classic navy plaid available from [Land's End School Catalog](#). Jumpers may be no more than 2" above the knee in the front and back. Shorts (bike shorts, spankies, etc.) must be worn under all jumpers.

10. **Dresses:** (girls PK through 5<sup>th</sup> grades only) Solid uniform polo dress in navy only. Dresses may be no more than 2" above the knee in the front and back. Shorts (bike shorts, spankies, etc.) must be worn under all dresses.
11. **Belts:** Black, navy, or brown. Required in grade 2-5 on pants that have loops for Formal Chapel.

## Special Days

- **Formal Chapel:** 1<sup>st</sup> Day of School, Grandparents' Day, Veteran's Day, Christmas Gift Chapel, National Day of Prayer, and Honors Convocation. Additional days may be announced during the school year.
  - PK – 5<sup>th</sup> Grade Girls –
    - White Peter Pan or Oxford collar blouse.
    - Navy, Khaki or plaid jumpers (no more than 2" above the knee in the front and back).
    - Tights or knee socks must be solid navy blue, white, or khaki.
    - Ballet flats are permissible without socks for formal chapel only.
    - **No athletic shoes.**
  - Boys –
    - White Oxford shirt
    - Tie (either traditional necktie or bowtie)
    - Navy or khaki-colored long twill pants (no shorts).
    - Belt - black, navy, or brown. Required in grade 2-5 on pants that have loops for Formal Chapel.
    - Socks (solid navy blue or khaki)
    - Dress shoes (black, navy, or brown leather or canvas shoes)
    - **No athletic shoes.**
- **Spirit Wear Days:** Students may wear any top that is branded with Trinity Oaks on Spirit Wear days along with wardrobe appropriate jeans or bottoms.
- **Theme Days:** Occasionally there will be special theme/jean days throughout the school year.
- **Field Trip Wear:** For easy recognition, Trinity Oaks requires that each student wear a short sleeved, navy blue polo shirt on field trips. The school name is screen printed on the front. The cost for the shirt is \$16 and it is available to order when spirit wear orders are placed.

## Additional Notes

1. Polo shirts may be worn "untucked."
2. On Theme Days jeans may be worn only with the appropriate theme top. Jeans, better defined as denim, means denim pants, capris and shorts (1<sup>st</sup> and 4<sup>th</sup> quarter only) are permissible (no skorts or skirts).
  - Jeans restrictions:
    - Dark blue/indigo color only
    - Straight leg or conservative boot cut – no flared, designer jeans
    - No low rise/hip huggers – jeans must have a natural waistline
    - No flowers, decorative stitching or accessorizing on legs or pockets
    - No frayed, torn, patched, or jeans with holes allowed
    - No jeggings
3. All pants must sit on the natural waistline.
4. No frayed, torn, or patched pants are to be worn to school.
5. No torso skin may be exposed in any posture.

6. No intentionally oversized or tight-fitting clothing or cargo pants or shorts.
7. No camis or undergarments visible at any time.
8. Hats may not be worn during the school day.
9. Outerwear may not be worn in the classroom, except for wardrobe approved sweaters and sweatshirts.
10. On Formal Chapel Days boy's shirts must be tucked in all day and ties must be worn all day.

## Grooming

Hair should look neat and natural. Any hairstyle, hair color, or head appearance, which includes, but is not limited to, unnatural coloring, Mohawks, or designs shaved into heads, that tends to call undue attention is not acceptable. Hair should always be out of the eyes, regardless of how it is kept or worn, neatly trimmed, and well-groomed at all times. Boys' hair should be cut so that it is naturally off the collar and not be below the eyebrows. Body piercing (except for the lower lobe earring for girls), tattoos and drawing and writing on one's body are not acceptable.

## Responsibility of Parents

- Parents should work with and guide their children to make good choices around appropriate clothing and good grooming. We expect appropriate clothing and appearance decisions be handled at home to ensure compliance with Trinity Oaks' standards.
- Because it is updated regularly to reflect current styles and trends, parents should review and familiarize themselves with the Wardrobe Policy on an annual basis.
- Should your child's attire be deemed inappropriate, parents should expect to receive a call from the school and be prepared to bring a change of clothing.
- In order to set a good example for students and others who may be visiting our school, parents are respectfully requested to refrain from wearing abbreviated leisure and exercise attire, plunging necklines, halter tops, or tight and revealing clothing of any kind when visiting the school, no matter how brief the visit may be.

## Enforcement

The classroom teacher will contact the parents requesting greater attention be given to adherence to the school's Wardrobe Policy. Repeated violations will be handled by school administration and may require a change of clothing to be brought from home.